

## **Our client search 1 consultant; I&O Project Leader**

Context of the mission / Objective(s) of the job; Project Managers with experience in leading projects in a large organization. Projects can be of the following types : – Pure infrastructure evolution: evolution of the infrastructure to increase the global level of service, life cycle management, technology evolution, data-centre migration, cloud initiatives, etc. – Security projects: manage the impact of security constraints on the infrastructure. Examples of project are the implementation of a vault for password, or the improvement of Identity and Access management systems and processes, Proxy evolutions, Cloud security Assessment, etc. – Business: normal evolution of the infrastructure requested to support a business project. Examples of project are the coordination of the setup of an infrastructure to host a new application, coordinate the opening of VPN and authentication with systems hosted externally, drive the network connectivity of new buildings, etc. – Other Projects: Previous list is not exhaustive

**Expected Start date: ASAP Duration: 12 months (but willingness to extend if first year is positive). (Depending on project evolution, extension is possible). Contract or Freelance.**

### **Objective of the job**

- Accountable that all projects are delivered on-time, within scope and within budget.
- Coordinate internal resources and third parties/vendors for the flawless execution of projects.
- Assist in the definition of project scope and objectives, involving all relevant stakeholders and ensuring technical feasibility.
- Develop a detailed project plan to monitor and track progress.
- Manage changes to the project scope, project schedule, and project costs using appropriate verification techniques.
- Measure project performance using appropriate tools and techniques.
- Report and escalate to management as needed.
- Successfully manage the relationship with the client and all stakeholders.
- Perform risk management to minimize project risks and define the appropriate mitigation actions.
- Create and maintain comprehensive project documentation, including contractual and compliancy documents.
- Be familiar with processes like Change Management, Test Management, Communication, and Handover to Operation.

Perfect language knowledge of French, Dutch and English. German is a must!

You work in Brussels Centre and you hold a master diploma in IT/Actuary/Engineering

You have more than 10 years experiences

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## **Required Knowledge and Experience 5 – 10 years**

- Communication and reporting skills are very important. – Adapt communication to the audience (capacity to communicate with engineer and with CIO) – Be able to have technical discussions with the infra teams and to translate towards other departments
- Client orientation, planning & organisation and negotiation skills are also required.
- Ability to take a helicopter view to summarize the status.
- Reflect reality & stress the attention points
- Proactivity and risk mitigation
- Stimulate collaboration between different teams

## **Business experience required (work experience) 5 – 10 years**

- Experience in Technical project Management within large IT organisation

## **Functional experience required (job experience in particular industry and in particular function) 5 – 10 years**

- Project Management
- Project Mgt methodology (Prince 2)
- Large and complex projects
- Be able to manage several projects in parallel
- Experience in writing/filling contractual or compliancy documents
- Verify completeness of business requirements

## **Remarks**

The candidate will join a team located in the Infrastructure & Operations department. This team is already composed of 7 other I&O Project Managers. The ideal candidate will have 3-5 years of experience as system engineer and at least 5 years experiences as I&O project manager. Experience with Microsoft 365 and Azure Cloud is a clear added value. The candidate will also have to demonstrate the skills and experience described below.